

List Manager Actions

Department of Veterans Affairs
Decentralized Hospital Computer Program

Short Command	Full Command	Function
NX	Next Screen	Advances one screen
BU	Previous Screen	Backs up one screen
UP	Up a Line	Scrolls up one line
DN	Down a Line	Scrolls down one line
PS	Print Screen	Prints current screen display to a specified output device
FS	First Screen	Returns to first screen display
LS	Last Screen	Advances to last screen display
SE	Search List	Searches within the list to match specific text you enter
EP	Expand Entry	Provides additional information about the selected entry
PL	Print List	Prints full list to a specified output device
RE	Refresh Screen	Restores screen display if distorted
CK	Check Results	Rechecks to see if more data is available (for multiple SSNs only)
AD	Auto Display (On/Off)	ON: Commands displayed OFF: Commands not displayed
None	Quit	Quits current screen display and backs out one level

MINIMAL PATIENT DATASET (MPD) QUICK REFERENCE GUIDE

Version 1.0

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Introduction

The Minimal Patient Dataset (MPD) software enables DHCP personnel to search for treatment dates, treatment locations, and the type(s) of care a patient has received throughout the VA Healthcare System. MPD users include a wide range of clinical and administrative personnel.

The purpose of this guide is to help you with the two most commonly used options on the Main MPD Menu:

- Interactive MPD reads the data from the MPD CD-ROM and returns it in List Manager screen format.
- The Patient Locator searches national databases (IPDB and/or EDR) for a user-specified date range and returns current patient information in an electronic mail message.

The most common use of Interactive MPD and the Patient Locator is to determine if a patient has been treated at other VA Medical Centers (VAMCs). Once this is known, you can electronically request patient information from those facilities by using the Patient Data Exchange (PDX) package.

To see more detailed instructions for using all of the Main MPD Menu options, please refer to the MPD V. 1.0 DHCP User Manual and/or the PDX V. 1.5 User Manual, both of which are available from your Automatic Data Processing Applications Coordinator (ADPAC).

Orientation and Helpful Hints

- Throughout this guide, user responses appear in boldface type (e.g., Enter an SSN to search for: **123456789** indicates that the user has entered 123456789 at the “Enter an SSN to search for:” prompt.)
- All of your responses must be followed by pressing the Return or Enter key, which is represented by the symbol <RET>.
- Reference to prompts are enclosed in quotation marks.
- You can activate on-line help by entering single, double, or triple question marks, according to the level of help you are seeking.
- Interactive MPD uses the List Manager utility to return the data read from the MPD CD-ROM in hierarchical screen format. Please refer to the section in this guide describing the List Manager actions for more information.

Interactive MPD

Accessible from the Main MPD Menu. Reads the data from the MPD CD-ROM and returns it in List Manager screen format.

Main MPD Menu

- 1 Interactive MPD
- 2 Request configuration information
- 4 Patient Locator

Select Main MPD Menu Option: **1** Interactive MPD

Prompts

“Enter an SSN to search for:”

Enter patient’s SSN or pseudo SSN. Press <RET> or enter an up-arrow (^) to return to the menu.

“Enter another SSN to search for:”

Enter another patient’s SSN or pseudo SSN. Press <RET> to advance to the next prompt, or enter an up-arrow (^) to return to the menu.

“Enter a site to exclude from the search:”

Enter the facility name or station number of the site for which you do not want data returned. Press <RET> to initiate the search, or enter an up-arrow (^) to return to the previous prompt.

“Enter another site to exclude from the search:”

Enter the facility name or station number of another site for which you do not want data returned. Press <RET> to initiate the search, or enter an up-arrow (^) to return to the previous prompt.

Interactive MPD

Example - Single SSN

Enter an SSN to search for: **111-11-1111**

Enter another SSN to search for: <RET>

Enter a site to exclude from the search: **535** CHICAGO (LAKESIDE), IL 535

Enter another site to exclude from the search: <RET>

Requesting information from MPD CD-ROM

Waiting for return of information.....

Example - Multiple SSNs

Enter an SSN to search for: **111-11-1111**

Enter another SSN to search for: **222-22-2222**

Enter another SSN to search for: **333-33-3333**

Enter another SSN to search for: <RET>

Enter a site to exclude from the search: **535** CHICAGO (LAKESIDE), IL 535

Enter another site to exclude from the search: **BRONX**, NY NEW YORK 526

Enter another site to exclude from the search: <RET>

Requesting information from MPD CD-ROM

Waiting for return of information concerning first SSN.....

NOTE:

1. You must enter at least one SSN to initiate a search.
2. Excluding sites from the search is optional. If you choose to exclude sites, you can exclude a single site or multiple sites from the search, whether you entered a single or multiple SSNs.

MPD Screens

Single SSN - Screen #1

Minimal Patient Dataset Jan 13, 1995 16:40:01 Page: 1 of 1

CD Date Range: 1/1/94-12/31/94
SSN : 111-11-1111 Matches Found : 2 Total Visits : 7

Match #	SSN	Patient's Name	YOB	Visits
1	111-11-1111	PETERS,PRESTON	10	2
2	111-11-1111	PETERS,P R	10	5

Enter ?? for more actions

EP Expand Entry
Select Action:Quit// **EP** Expand Entry
Select Match number(s): (1-2): 1

- The results of the search are returned in List Manager screen format. To get more detailed information on an entry, enter a number or range of numbers at the "Select Match number(s):" prompt.
- If you select the Quit action or enter an up-arrow (^) at this screen's "Select Action:" prompt, you return to the "Enter an SSN to search for:" prompt. Please refer to the section in this guide describing the List Manager actions for more information.

MPD Screens

Single SSN - Screen #2

Minimal Patient Dataset Jan 13, 1995 10:48:12 Page: 1 of 1

CD Date Range: 1/1/94-12/31/94
Patient : PETERS,PRESTON (111-11-1111) Year of Birth : 10 Visits : 2

Visit Date	Treating Facility	Care Received
MAY 31,1993	BATH, NY	UNSCHEDULED VISIT
MAR 31,1993	BATH, NY	SCHEDULED VISIT

Enter ?? for more actions

Select Action:Quit// <RET> QUIT

The above example shows the expanded entry detailing when and where the patient has received care.

MPD Screens

Multiple SSNs - Screen #1

Minimal Patient Dataset Jan 13, 1995 13:49:36 Page: 1 of 1
CD Date Range: 1/1/94-12/31/94
List of social security numbers requested:
'-' entries cannot be expanded yet '*' entries were not found

Entry #	SSN	Matches	Visits
1	111-11-1111	2	7
-2	123-45-6789	Information currently not available	
-3	321-65-4987	Information currently not available	
-4	999-99-9999	Information currently not available	

Enter ?? for more actions
CK Check Results EP Expand Entry
Select Action:Quit// **CK** Check Results

- MPD searches for one SSN at a time, in numerical sequence by SSN. The above example shows information returned for the first SSN. The minus sign (-) and the phrase "Information currently not available" on entries 2 - 4 indicates that MPD is continuing to search for other SSNs.
- To get more information for entry 1, use the Expand Entry action. To determine if information has been returned for entries 2 - 4, use the Check Results action.

MPD Screens

Multiple SSNs - Screen #1 after using Check Results

Minimal Patient Dataset Jan 13, 1995 13:49:43 Page: 1 of 1
CD Date Range: 1/1/94-12/31/94
List of social security numbers requested:
'-' entries cannot be expanded yet '*' entries were not found

Entry #	SSN	Matches	Visits
1	111-11-1111	2	7
2	123-45-6789	1	6
*3	321-65-4987	0	0
4	999-99-9999	1	1

Enter ?? for more actions
CK Check Results EP Expand Entry
Select Action:Quit// **EP** Expand Entry
Select Entry number(s): (1-4): 1

- The Check Results action shows information is now available for entries 2 - 4.
- You might have to use the Check Results action several times before MPD returns all information for the SSNs entered.

MPD Screens

Multiple SSNs - Screen #2

Minimal Patient Dataset Jan 13, 1995 16:40:01 Page: 1 of 1

CD Date Range: 1/1/94-12/31/94
SSN : 111-11-1111 Matches Found : 2 Total Visits : 7

Match #	SSN	Patient's Name	YOB	Visits
1	111-11-1111	PETERS,PRESTON	10	2
2	111-11-1111	PETERS,P R	10	5

Enter ?? for more actions

EP Expand Entry
Select Action:Quit// **EP** Expand Entry
Select Match number(s): (1-2): 1

- The above example shows the expanded entry. Additional information can be obtained by entering a number or range of numbers at the “Select Match number(s):” prompt.
- At this screen's “Select Action:” prompt, if you select the Quit action or enter an up-arrow (^), you return to the “Enter an SSN to search for:” prompt. Please refer to the section in this guide describing the List Manager actions for more information.

MPD Screens

Multiple SSNs - Screen #3

Minimal Patient Dataset Jan 13, 1995 10:48:12 Page: 1 of 1

CD Date Range: 1/1/94-12/31/94
Patient : PETERS,PRESTON (111-11-1111) Year of Birth : 10 Visits : 2

Visit Date	Treating Facility	Care Received
MAY 31,1993	BATH, NY	UNSCHEDULED VISIT
MAR 31,1993	BATH, NY	SCHEDULED VISIT

Enter ?? for more actions

Select Action:Quit// **<RET>** QUIT

The above example shows the expanded entry detailing when and where the patient has received care.

Patient Locator

Accessible from the Main MPD Menu. Searches national databases (IPDB and/or EDR) for a user-specified date range and returns current patient information in an electronic mail message.

Main MPD Menu

- 1 Interactive MPD
- 2 Request configuration information
- 4 Patient Locator

Select Main MPD Menu Option: **4** Patient Locator

Prompts

“Enter an SSN to search for:”

Enter patient’s SSN or pseudo SSN. Press <RET> or enter an up-arrow (^) to return to the Main MPD Menu.

“Enter another SSN to search for:”

Enter another patient’s SSN or pseudo SSN. Press <RET> to advance to the next prompt, or enter an up-arrow (^) to return to the Main MPD Menu.

“Visit Type:”

- | | |
|---|-------------------------------|
| I | Inpatient |
| O | Outpatient |
| B | Both Inpatient and Outpatient |

Patient Locator

Prompts

“Extract only the last encounter by facility? YES//”

- | | |
|------------|---|
| YES | Accepting the default response advances you to the “Database:” prompt and returns information about only the last encounter at each facility. |
| NO | You will be prompted to enter a date range and the number of occurrences within that date range for which you want information returned. |

“Database:”

- | | |
|-------------|---|
| EDR | Event Driven Reporting, Boston Development Center |
| IPDB | Integrated Patient Database, Hines ISC |
| Both | Queries both databases listed above and combines the results. |

“Enter a site to exclude from the search:”

Enter the facility name or station number of the site for which you do not want data returned. Press <RET> to initiate the search, or enter an up-arrow (^) to return to the Main MPD Menu.

“Enter another site to exclude from the search:”

Enter the facility name or station number of another site for which you do not want data returned. Press <RET> to initiate the search, or enter an up-arrow (^) to return to the Main MPD Menu.

“User to notify:”

Enter the name of the individual(s) or mail group(s) who should receive the electronic mail message containing the results of the search. You can select from existing mail groups, or use MailMan options to create your own.

Example - Using Patient Locator

Enter an SSN to search for: 11111111

-----SSN Selected for Search-----

11111111

Enter another SSN to search for: <RET>

Select one of the following:

- I Inpatient
- O Outpatient
- B Both - Inpatient/Outpatient

Visit Type: B// <RET> oth - Inpatient/Outpatient

Extract only the last encounter by facility? YES// **NO**

Specify date range to search (Default: one year from current date) :

Search start date: FEB 21, 1994// <RET> (FEB 21, 1994)

Search end date: FEB 21, 1995// <RET> (FEB 21, 1995)

Enter occurrence limit: 10// <RET>

Select one of the following:

- E EDR - Database
- I IPDB - Database
- B Both - Databases

Database: B// <RET> oth - Databases

Enter a site to exclude from the search: <RET>

User to notify: **G.MPD USERS**

G.MPD USERS

Another user to notify: <RET>

Initiating Patient Locator API

Query sent

Results will be returned via a mail message to those listed in notify list.

Example - Mail Message Containing Returned Patient Data

MailMan message for SMITH,JOHN

Printed at VAMC-ALBANY.VA.GOV 21 Feb 95 10:32

Subj: Patient Locator Notification (#000001) 21 Feb 95 10:27 15 Lines

From: EDR-Patient Locator API in 'IN' basket. Page 1

Patient Locator Data extracted from: IPDB

Patient Name: Bell-Alex-G

SSN: 111-11-1111 DOB: 07/20/20

Facility: ANN ARBOR, MI ()

ENC DTE	I/O	Specialty/ADM Regulation	Diagn	Doctor/Eligibility
09/20/94	O	GENERAL (ACUTE MEDICINE)	414.8	No Physician
I		Unspecified Adm. Reg.		SC LESS THAN 50%
11/17/94	O	THORACIC SURGERY, INC CARDIAC	411.1	No Physician
I		Unspecified Adm. Reg.		SC LESS THAN 50%

End of results